Explore Your Windows
to the
Health Sciences Library and Biocommunications Center
University of Tennessee Health Science Center

http://library.utmem.edu/

Monday-Thursday 8 a.m. - 12 a.m.
Friday 8 a.m. - 11 p.m.
Saturday 8 a.m. - 5 p.m.
Sunday 2 p.m. - 12 a.m.

The University of Tennessee Health Science Center aims to improve human health through education, research, clinical care, and public service.
Register as a Library User

To access the full range of library services, you must have a Health Science Center Net ID (faculty, staff, or student). To register online, click on First-time Users on the library’s home page and complete the registration form. You will receive an e-mail confirmation when the registration process is complete. For assistance, call 448-5634.

All non-UT Health Science Center patrons must register in person at the library’s Circulation Desk.

Fines

A fine of 50¢ a day is charged for each book or bound journal not returned on the date due; $1 per day is charged for unbound journals. Reserve books not returned by 10 a.m. following the day the volumes were borrowed carry a fine of $1 plus 50¢ an hour until returned. The fine for study carrel keys is $5 per day. All damage to books and journals beyond reasonable wear and all losses should be reported to the library by the borrower. Arrangements will then be made for the borrower to pay for repair or replacement of the material. When fines have accumulated to $10, borrowing privileges are suspended until fines are paid.

Who May Use Library Services?

Faculty, staff, and students of the university have priority rights to library services and resources. However, everyone is welcome to use our general services (e.g., browse and read the book and journal collections, use the computers for searching databases) in the library. With proper ID, borrowing and specialized services are available as shown in the table below.

For security purposes after 5 p.m. weeknights and on weekends, UT patrons must use their UT ID and the card reader. Non-UT patrons must show a photo ID and register at the Circulation Desk.

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<tr>
<th>Library Patrons</th>
<th>Borrowing Privileges</th>
<th>Off-Campus Access to Databases and Full-Text</th>
<th>Interlibrary Loan, Photocopy Literature Requests*</th>
<th>Computerized Literature Searches*</th>
</tr>
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<tbody>
<tr>
<td>UTHSC faculty, students, staff</td>
<td>•</td>
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<tr>
<td>UTHSC alumni</td>
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<tr>
<td>TN health professionals (with professional license)</td>
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<tr>
<td>Faculty, students: University of Memphis, Southwest Tennessee Community College</td>
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<td>•</td>
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<tr>
<td>Faculty, students: other colleges, universities</td>
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<td>•</td>
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<tr>
<td>Attorneys (with letter from firm)</td>
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<td>•</td>
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<tr>
<td>General public</td>
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</tbody>
</table>

*Charges are assessed for these services.

Electronic Resources

You can access most of the library’s electronic resources through the library’s Web site (library.utmem.edu). From the library’s home page, click on Catalog to access our Web-based catalog, search for books and journals, and search the catalogs of other libraries. To see a list of full-text online journals, click on the E-Journals link. The library’s most popular databases - CINAHL, MD Consult, PubMed, and Scopus - are accessible via the Most Popular Resources dropdown menu. Select Ovid from the list for access to MEDLINE, EMBASE, IPA, and PsychINFO. Additional databases are accessible via the E-Resources link in the navigation bar.
You can access most of the library’s online databases and electronic books and journals from off-campus locations if you have a UT Health Science Center ID and are a registered library user. For more information, click on FAQs. For assistance, call 448-5404 or e-mail eservices@utmem.edu.

Research Databases and Reference Services

Trained reference librarians provide free professional searches in databases available from the library’s Web site and on a fee basis in more than 400 additional databases. The additional databases cover business, engineering, scientific citations, and specialty chemical, biological, and pharmaceutical files. Request searches at the Reference Desk, by phoning 448-5404, by clicking on the Ask a Librarian link on the library’s home page, or by instant message (add UTHSCRefDesk to your Gmail, Yahoo, AIM, or MSN account). The reference staff is available Monday through Friday, 8 a.m. - 5 p.m., to help locate information and to provide instruction on using the library’s resources.

Off-Campus Access to Databases

Study Carrels

Locked study carrels may be reserved by UT students for one month with one renewal if there is not a waiting list. Carrels are assigned by the Access Services librarian at the Circulation Desk.

Library Multimedia Lab

The Library Multimedia Laboratory houses audiovisual reserve materials (anatomical models, computer-based instruction, videotapes, CDs, DVDs, and 35mm slide sets). The Media Lab offers 6 Macintosh and 6 Windows PC workstations and two flatbed scanners, one on each computer platform. Students may use audiovisual material in the Media Lab or in the audiovisual study rooms on the 3rd floor.

The Media Lab also provides facilities for digitally scanning 35mm slides, film negatives, photographs, and printed materials. The Media Lab staff works with instructors to create teaching and learning multimedia materials that support instruction.

The lab is open during regular library hours with card reader access. Assistance is available from Media Lab staff 8 a.m. to 3 p.m., Monday through Friday, or by appointment.

Electronic Classroom

The Electronic Classroom, used for a variety of instructional activities, seats 20. A variety of software and the Web are available when classes are not being held. The classroom, accessible by card reader, is open the same hours as the library.

Health Sciences Historical Collections

The Historical Collections contain rare books, manuscripts, and artifacts pertaining to the history of the health sciences. Access is by appointment only. Call 448-6053 for additional information.

Scientific Editing

Scientific Editing provides editorial services to faculty and staff at no charge. Consultation is offered on scientific communication issues, and courses and workshops on topics related to scientific communication are offered periodically. Call 448-5051 for additional information.

Computerized Test Scoring

Scanning answer sheets and scoring analysis and reporting are available for UTHSC faculty. Call 448-1606 or 448-5165 for additional information.

Interlibrary Loans

Materials not available in the Health Sciences Library may be requested from other libraries. Forms for requesting interlibrary loans and photocopies can be found by clicking on Interlibrary Loan under Services near the top of the home page. You must be a registered library user to request interlibrary loans. For assistance, call 448-5404. Charges for UT faculty, staff, and students are $6 per request ($10 for eligible non-UT patrons). Additional charges will be made for rush and other special requests.

Photocopying

Self-service photocopiers are on the 2nd and 4th floors. Cash or Copicards can be used for payment (10¢/page). The library staff will photocopy articles for UT faculty, staff, and students at $6 per request ($10 for eligible non-UT patrons).

Instructional Services

Library orientations, classes on software and online databases, instructional units for research courses, workshops on searching MEDLINE via different systems, tours, and specialized library and information instruction are available for faculty and students. Podcasts and tutorials about various library databases and services and the instructional workshop schedule are located at http://library.utmem.edu/instruction.
Location of Materials and Services

2nd Floor
- Circulation Desk
- Reference Desk
- Online catalog access
- Computer research alcoves
- Current print journals
- Books, 1980-present
- Reserves
- Reference materials
- Multimedia Lab
- Photocopiers
- Laptop checkout
- Conference room
- Wireless access
- Restrooms

3rd Floor
- Audiovisual viewing and student study rooms
- Library Administration
- Business Office
- Scientific Editing
- Instructional Services
- Electronic Classroom
- Computerized Test Scoring
- Student Break Room
- Wireless access
- Restrooms
- Public telephone

4th Floor
- Journals, 1975–previous year
- Online catalog access
- Information Desk
- Main photocopy room
- Quiet study areas
- Locked study carrels
- Wireless access
- Restrooms
- Public telephone

5th Floor
- Journals, pre-1975
- Books, pre-1980
- Online catalog access
- Quiet study areas
- Health Sciences Historical Collections
- Locked study carrels
- Wireless access
- Restrooms
- Public telephone

Telephone Numbers (Area Code 901)

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisitions</td>
<td>448-5635</td>
</tr>
<tr>
<td>Administration</td>
<td>448-5638</td>
</tr>
<tr>
<td>Business Office</td>
<td>448-6312</td>
</tr>
<tr>
<td>Circulation Desk</td>
<td>448-5634</td>
</tr>
<tr>
<td>Computerized Test Scoring</td>
<td>448-1606</td>
</tr>
<tr>
<td>Director’s Office</td>
<td>448-5694</td>
</tr>
<tr>
<td>Electronic and Collection</td>
<td>448-7599</td>
</tr>
<tr>
<td>Services</td>
<td>448-6855</td>
</tr>
<tr>
<td>Fax (Administration)</td>
<td>448-6855</td>
</tr>
<tr>
<td>Fax (Interlibrary Loan)</td>
<td>448-7235</td>
</tr>
<tr>
<td>Health Sciences Historical Collections</td>
<td>448-6053</td>
</tr>
<tr>
<td>Information</td>
<td>448-5404</td>
</tr>
<tr>
<td>Instructional Services</td>
<td>448-4759</td>
</tr>
<tr>
<td>Interlibrary Loan/Photocopy</td>
<td>448-5168</td>
</tr>
<tr>
<td>Library Multimedia Laboratory</td>
<td>448-6859</td>
</tr>
<tr>
<td>Reference and Outreach Services</td>
<td>448-5404</td>
</tr>
<tr>
<td>Scientific Editing</td>
<td>448-5051</td>
</tr>
<tr>
<td>Serials</td>
<td>448-5154</td>
</tr>
<tr>
<td>Toll-Free Library Information</td>
<td>(877) 747-0004</td>
</tr>
</tbody>
</table>

The Collection

The Health Sciences Library supports the university’s instructional and research programs through a collection of journals, books, audiovisuals, CD-ROM and online databases, and multimedia. The library holds 2500 current print and electronic periodical titles, 200 e-book titles, 43,000 book volumes, and 198,000 volumes.

Faculty and Staff

The library employs 11.4 faculty and 19.4 full-time staff employees.

Book Drop Locations

For your convenience, book drops are located around campus:

- Alexander Building
- Coleman Building
- Dunn Dental Building
- General Education Building
- Hyman Building
- Molecular Sciences Building
- Student-Alumni Center

Book drops must not be used for 1-day items, items due within 3 days, or audiovisual material.

The University of Tennessee is an EEO/AA/Title IX/Section 504/ADA/ADEA employer. Rev. 7/15/08.
Health Sciences
Library
and
Biocommunications
Center

University of Tennessee
Health Science Center
877 Madison Avenue
Memphis, TN 38163

http://library.utmemb.edu/

Hours
M-Th 8 a.m. – 12 a.m.
Fri. 8 a.m. – 11 p.m.
Sat. 8 a.m. – 5 p.m.
Sun. 2 p.m. – 12 a.m.

Phone Numbers
Library 901-448-5634
Interlibrary Loan 901-448-5168
Reference 901-448-5404
Toll-Free 877-747-0004

Book/Journal Locations
2nd Floor
Current Print Journals
Books, 1980-present
4th Floor
Journals, 1975-previous year
5th Floor
Journals, pre-1975
Books, pre-1980

Services
Reference
8 a.m. – 5 p.m.
Monday – Friday

Computerized Literature Searches
Interlibrary Loans
Photocopying
Instructional Services
Historical Collections
Computerized Test Scoring
Wireless Network
Laptop Checkout
Audiovisuals
Multimedia Lab
Student Study and
AV Viewing Rooms
Private Study Carrels
Scientific Editing

Book Drops
- Alexander
- Coleman
- Dunn
- GEB
- Hyman
- Molecular Sciences

Fines
Books, bound journals: 50¢/day
Unbound journals: $1/day
Reserve books: $1 + 50¢/hour

The University of Tennessee is an EEO/AA/
Title IX/Section 504/ADA/ADEA employer.
UTHSC Library Resources
Step-by-Step Access Guide
Non-UTHSC Patrons

Step 1:
Go to the library’s website
http://library.utmem.edu

Step 2:
Search the catalog

Step 3:
Search the databases
(on campus only)

Step 4:
Use a writing guide
http://library.utmem.edu/reference/citationhelp